

# HOSPICE DENIAL FACT SHEET

## Denial Reason 5PNOE: Missing/ Incomplete/Untimely Election Statement

<p><b>What is an election statement?</b></p>	<p>An election statement must be completed by the beneficiary or their representative in order to receive services under the Medicare hospice benefit.</p> <p>Each hospice may design and print their own election statement. However, there is specific information that must be included in order for the election statement to be considered valid.</p> <p>An invalid election statement may result in a claim denial. In addition, if an election statement is not submitted when a claim is selected for medical review (additional development request (ADR)), the claim will be denied.</p>
<p><b>What is required on an election statement?</b></p>	<p>To be valid, the election statement must include the following information:</p> <ul style="list-style-type: none"> <li>• Identification of the hospice agency that will provide the care;</li> <li>• The effective date of the election;</li> <li>- <b>Reminder:</b> A hospice cannot bill for services provided before the effective date of the election.</li> <li>• The patient's/representatives acknowledgement of their understanding of hospice care, particularly that hospice care is palliative; not curative;</li> <li>• The patient's/representatives acknowledgement that they understand certain Medicare services are waived by the hospice election; and</li> <li>• The signature of the patient or their representative.</li> </ul> <p>A sample election statement is available on CGS 's "Sample Hospice Election Form" Web page: <a href="http://www.cgsmedicare.com/hhh/education/materials/pdf/Sample_Hospice_Election_Form_H-045-01_09-2011.pdf">http://www.cgsmedicare.com/hhh/education/materials/pdf/Sample_Hospice_Election_Form_H-045-01_09-2011.pdf</a></p>
<p><b>Where do I find more information?</b></p>	<ul style="list-style-type: none"> <li>• <b>CGS "Hospice Election Requirements" Web page:</b> <a href="http://www.cgsmedicare.com/hhh/coverage/Coverage_Guidelines/Election_Requirements.html">http://www.cgsmedicare.com/hhh/coverage/Coverage_Guidelines/Election_Requirements.html</a></li> <li>• <b>Medicare Benefit Policy Manual (CMS Pub. 100-02, Ch. 9) §10 and §20.2:</b> <a href="http://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/bp102c09.pdf">http://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/bp102c09.pdf</a></li> </ul>