Tufts Medicine Care at Home Orientation Corporate Compliance and Privacy Program







According to CMS Health care fraud is a serious problem

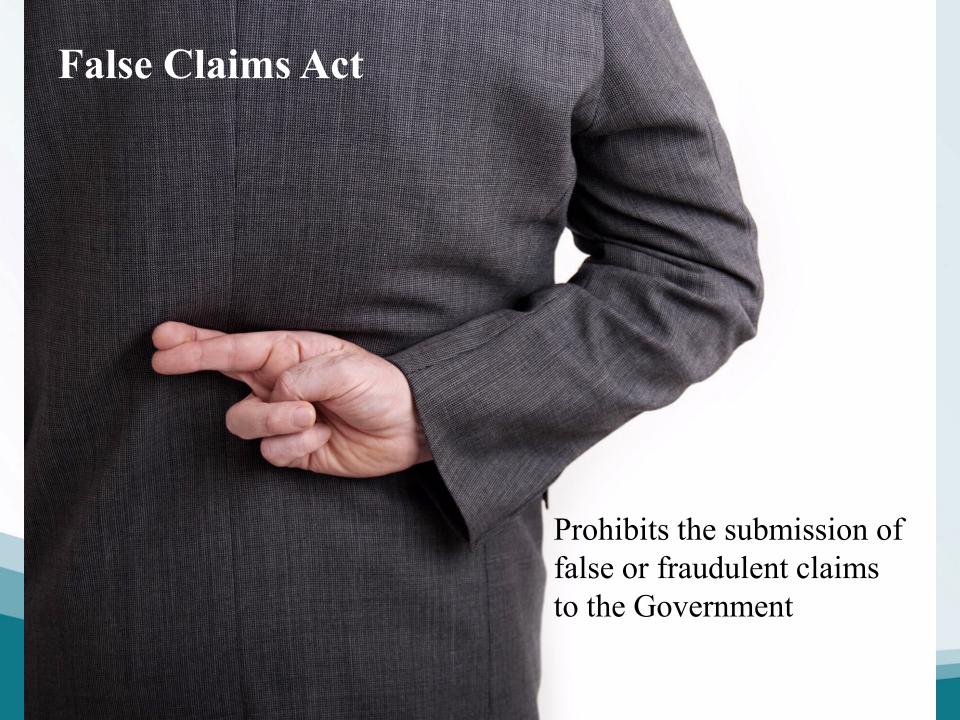
- Fraud includes obtaining a benefit through intentional misrepresentation or concealment of material facts
- Waste includes incurring unnecessary costs as a result of deficient management, practices, or controls
- Abuse includes excessively or improperly using government resources



Laws

- ▶ False Claims Act
- Civil Monetary Penalties
- Anti-Kickback Statute
- Gift-Reporting
- Physician Self-Referral Statute
- Exclusion Statute
- ▶ SOX
- ► HIPAA/HITECH





Civil Monetary Penalty If:



- •Knowingly presents or causes to be presented, a false or fraudulent claim record or statement for payment or approval
- Conspires to defraud the government by getting a false or fraudulent claim allowed or paid



Risks: Incorrect Coding, Inaccurate or late record documentation

Civil Monetary Penalties Law



Penalties range from \$10,000 to \$50,000 per violation

Anti-Kickback Statute



Prohibits asking for or receiving anything of value in exchange for referrals of Federal health care program business

Regulators believe Kickbacks can lead to:

• Over-utilization



- Corruption of medical decision making
- Patient steering
- Unfair competition





Gift reporting requirements







Tufts Medicine Care at Home will not knowingly employ or engage in business with anyone who is currently under sanction or excluded from Federal Health Care Program participation

SOX (The Sarbanes-Oxley Act of 2002)

- Protect shareholders and the general public from accounting errors and fraudulent practices
- The Sarbanes-Oxley Act states that all business records, including electronic records and electronic messages, must be saved for "not less than five years."
- The consequences for non-compliance are fines, imprisonment, or both.



What Makes for an Effective Compliance & Ethics Program?



Response and prevention

Resolve identified problems promptly and add related issues to monitoring activities.



Standards and procedures

Put these policies in writing and use them as the foundation for your entire program.



Compliance oversight

Delegate an individual or group with operational responsibility, autonomy, and authority.



Enforcement and discipline

Establish appropriate incentives for compliance and disciplinary actions for violations.



Education and training

Create effective, ongoing training methods and establish open lines of communication.



Reporting and investigating

Encourage employees to raise concerns and have investigative procedures in place.



Monitoring and auditing

Use internal tools to evaluate program effectiveness and detect criminal conduct.





OIG Believes COMPLIANCE PROGRAMS

- Reduce the risk of unlawful or improper conduct
- Establish an effective method to assess and manage risks
- Reduce the potential for civil suits, liability if violations occur, and financial and other costs of litigation
- Establish a structure to disseminate legal and policy changes quickly
- Establish a mechanism for employee training thereby increasing their awareness and decreasing the possibility to breach the law.



Tufts Medicine Care at Home Our Commitment

Tufts Medicine Care at Home is fully committed to an effective and successfully implemented Compliance Program and ensures the development of written standards of conduct and policies and procedures promoting ensuring commitment to compliance of relevant laws.

Our Goals

- 1. Assure bills are complete and accurate
- 2. Supply adequate documentation to support services billed
- 3. Detect wrongdoing and take corrective measures
- 4. Promote ethical behavior

Employee Compliance Screening

Tufts Medicine Care at Home ensures the National Practitioner Data Bank and Cumulative Sanction Report are checked with respect to all job candidates and employees on an annual basis. If listed, the person will usually not be hired or retained.



Compliance Training

- Compliance Awareness
- Job Specific Training
- All supervisors must ensure staff have completed training





Compliance begins with you!

Confidential Hotline Reporting

Speak up if you have concerns about:

- Billing for services, treatment, or supplies not necessary or provided
- · Conflict of Interest
- Falsification of contracts, reports or records
- HIPAA violations
- · Sexual harassment or discrimination
- · Unethical behavior or misconduct
- Other questionable concerns or conduct

How to report or ask a question

All reports can be made anonymously and confidentially through the Tufts Medicine's Hotline options 24/7.



Phone

833 66 TUFTS 833,668,8387



Email

compliance@tuftsmedicine.org



Web

tuftsmedicine.ethicspoint.com



QR Code

Reporting Compliance Issues

Every employee has an obligation to make a good faith report of any activity within the agency that appears to violate compliance policies, procedures or statues.

An employee may report compliance issues by contacting:

- Their supervisor
- Donna Beaudin CCO –
 x 4756
- Compliance Hotline at 833 66 TUFTS

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QUI TAM - Protection



Non-Retaliation Policy

Tufts Medicine Care at Home will not take action toward anyone that reports a possible violation



Protected Health Information HIPAA/HITECH



HIPAA Video

https://www.youtube.com/watch?v=DeACY_nYl8s

Remote Worker Security Video

https://www.youtube.com/watch?v=NM9sCGqrpFo