

Notice of Acceptance






The Notice of Acceptance document can be signed on the Remote Client. Use the following steps to guide you through the process, once you are at the Admission visit.

Signing Notice of Acceptance on the Remote Client




From within a contact on the Remote Client.

1. Click on the **Documentation** form



2. Click  **Add New Item**
3. Select Notice of Acceptance and click  **Accept**.
4. Complete the Notice of Acceptance form fields of Signed by, Relationship, and date; and click **Accept**.
5. On the right side, click  **E-Sign**.
6. Select **Return to Document**.
7. Complete the form documentation.
 - a. Document the frequency and duration for each discipline.
 - b. Document the consent for Medicare/insurance.
 - c. If applicable, document private pay.
 - d. Document Date Signed, relationship (if applicable), and print name.
8. Have the patient or representative sign the form and click **Finish**.
9. Click  **Accept**.
10. Click  View to view the signed form.
 - a. From here the form can also be printed.

Documenting the Notice of Acceptance from Hyperspace

1. Look up the patient.
2. Click **Additional Form**.
3. In the Documents table, click in a new line.
4. Search for and select Notice of Acceptance.
5. Click  **E-Sign**.
6. Have the patient or representative sign the form and click **Finish**.
7. Select **Return to Document**.
8. Complete the form documentation.
 - a. Document the frequency and duration for each discipline.
 - b. Document the consent for Medicare/insurance.
 - c. If applicable, document private pay.
 - d. Document Date Signed, relationship (if applicable), and print name.
9. Click  **Accept**.
10. Click  View to view the signed form.



Defining the edge of what's possible. Together.

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