

# Tips & Tricks

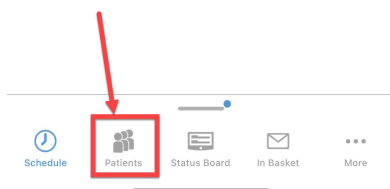
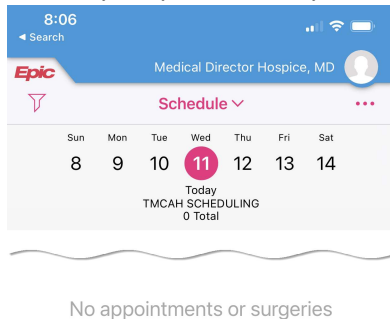
TuftsMedicine  
**EpicEdge**  
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Providers who will be providing Inpatient Palliative Care outside of Tufts Medicine will be able to use Haiku to drop visit charges for those visits.

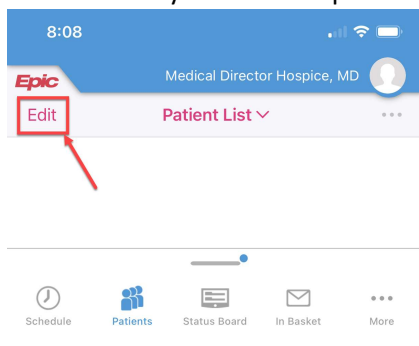
1. Log into your Haiku app



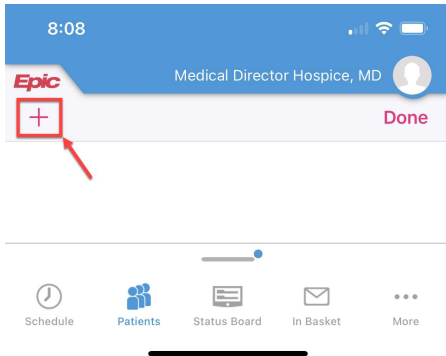
2. Launch your patient list by clicking "Patients" at the bottom tool bar



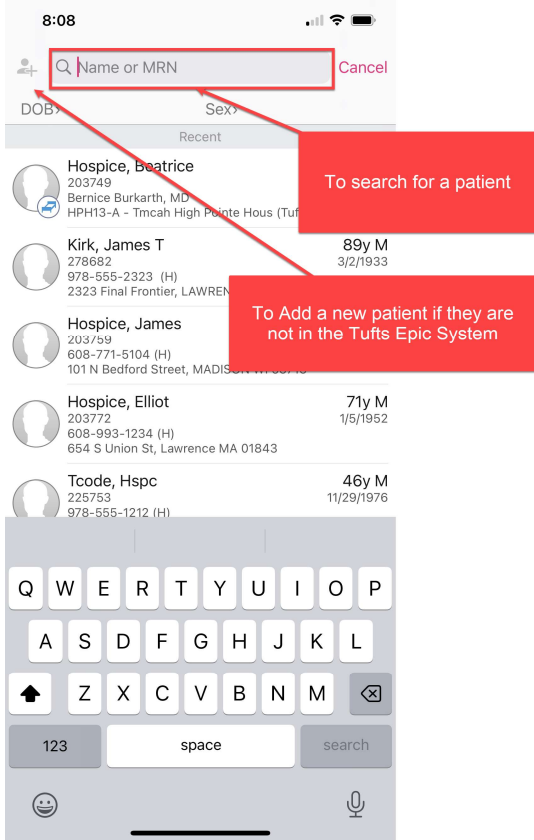
3. Click "Edit" if you need the patient you are seeing to your patient list



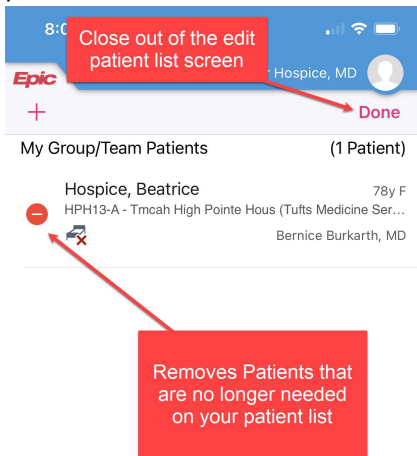
4. Click “+”



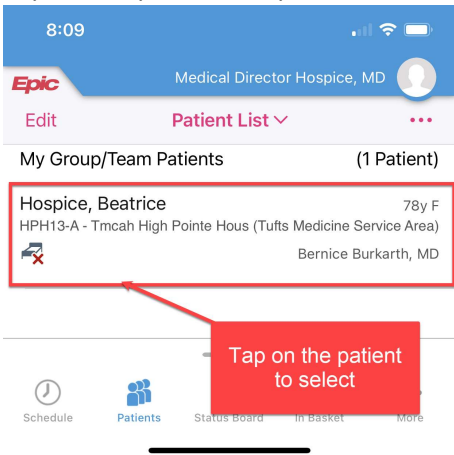
5. In the search window, you can search by patient name or MRN number, or use the patient add button to add a new patient if they are not in the Epic system.



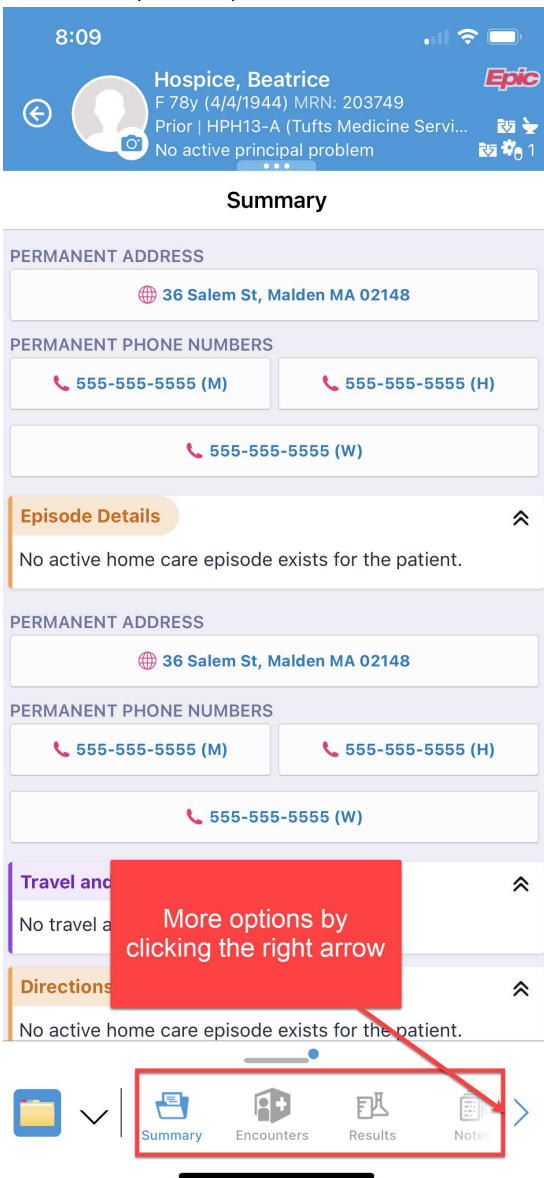
6. You can remove patients from your list by clicking the “-” or click “Done” to close out of your patient list screen.



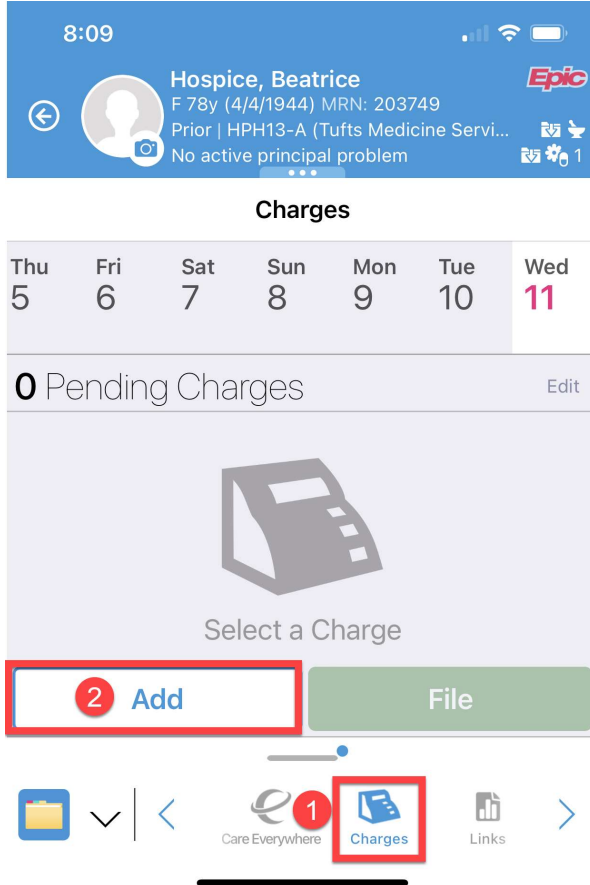
7. Tap on the patient to open their chart



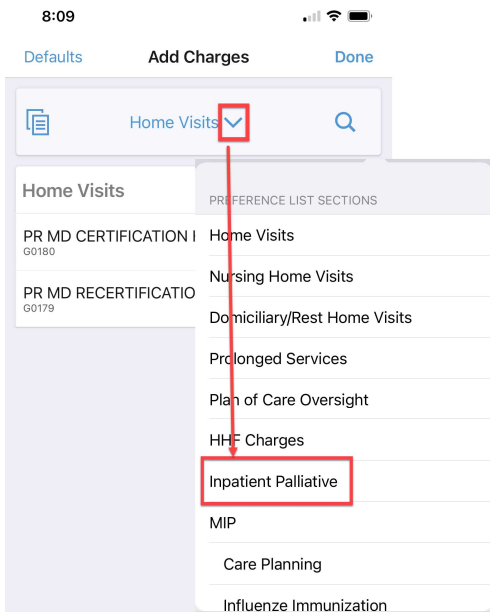
8. With the patient's chart open, you can explore information about the patient including past encounters, results, and notes.



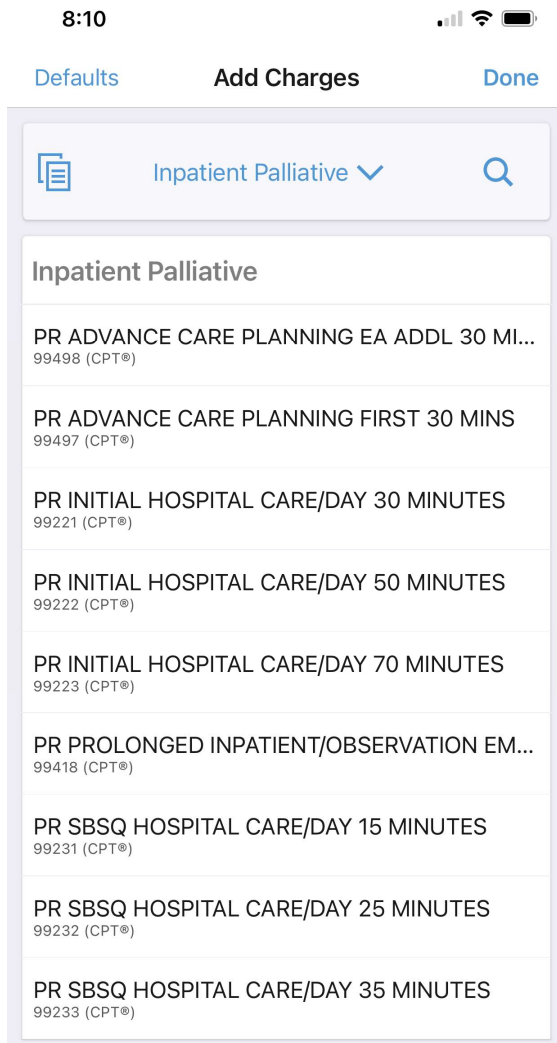
9. To drop charged, navigate to the Charge menu and click “Add” (If you need to change the date of the charge, you can do that by changing the date at the top)



10. Navigate to the Inpatient Palliative charge preference list




11. Click on the appropriate charge you want to drop.




12. Fill out the Diagnoses, Place of Service, Bill Area and then click "Save"


8:10


Cancel  Edit Charge 4 Save

**PR ADVANCE CARE PLANNING EA ADDL 30 M...**


**Quantity**  
1 


**Diagnoses** 1  
Enter Diagnosis


 Please associate a valid diagnosis with the charge


**Modifiers**  
Tap on a Modifier 


59 57 25 GC


**Department**  
TMCAH SCHEDULING 


**Place of Service** 2  
Holy Family Hospital - Haverhill 

**Bill Area** 3  
HHF/HHMA NP Group 

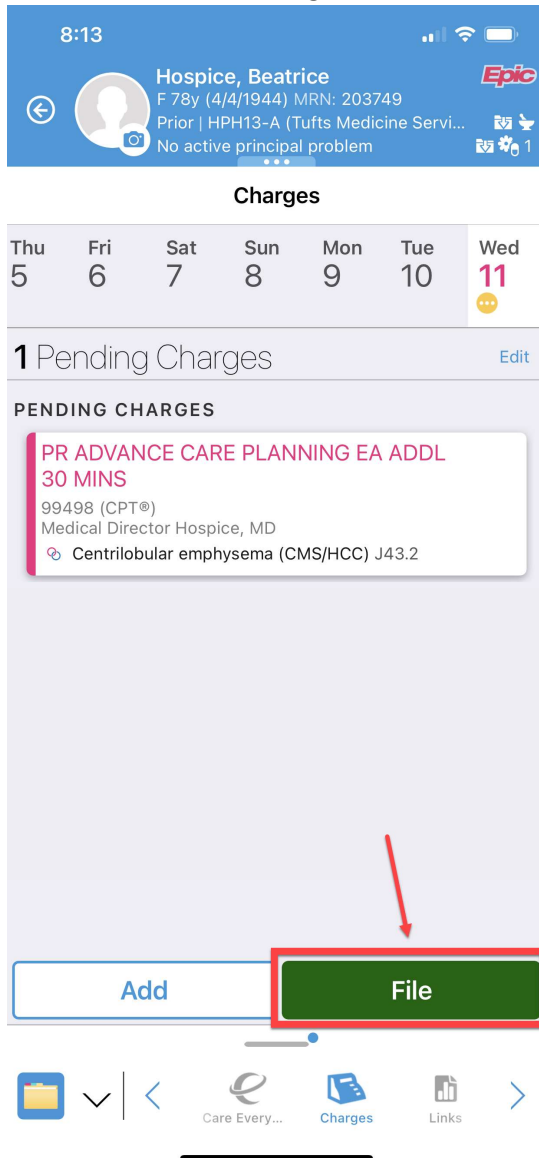
**Referring Provider**  
Enter Referring Provider 

**Billing Provider**  
Bernice Burkarth, MD 

**Comments**  
Enter Comment 

**Place of Service**  
Lawrence General Hospital (POS-21) 

13. Click File to save the charge



14. The charge will change to green and will be listed as Filed Charges. Now you can close out of haiku or go back to the patient list to select a new patient.

